

August 25, 2026

Owner
Heartful Hands, LLC

RE: Heartful Hands, LLC
514 Mitchell Avenue
Clairton, Pennsylvania 15025
License #: 453702

Dear [REDACTED]

Your request to waive 55 Pa.Code § 2600.64(a)(2)-(3) is granted under the authority of 55 Pa.Code § 2600.19 due to [REDACTED] needing time to complete the personal care home administrator training course.

2600.64 Administrator training and orientation

(a) Prior to initial employment as an administrator, a candidate shall successfully complete the following:

- (1) An orientation program approved and administered by the Department.*
- (2) A 100-hour standardized Department-approved administrator training course.*
- (3) A Department-approved competency-based training test with a passing score.*

This waiver is granted under the following conditions:

1. This waiver applies to [REDACTED] employed by Heartful Hands, LLC, located at 514 Mitchell Avenue, Clairton, PA, 15025.
2. [REDACTED] shall serve as the personal care home administrator while enrolled in the 100-hour standardized Department approved administrator training course which they are expected to complete by October 13, 2026.
3. [REDACTED] shall obtain a Department approved administrator training course competency-based training test with a passing score by October 14, 2026.
4. [REDACTED] shall attend a personal care home administrator orientation session scheduled for October 23, 2026 or November 20, 2026.

4. Documentation of training and educational qualifications of [REDACTED] shall be kept by Heartful Hands, LLC and made available to the Department upon request.
5. Supervision of [REDACTED] shall be provided by a qualified administrator until they are in compliance with the training requirements to serve as administrator.

The Department of Human Services will review this waiver during its annual inspection to determine compliance with the preceding conditions. Failure to comply with the conditions of this waiver or with other requirements of 55 Pa.Code Chapter 2600 may result in termination of this waiver or other licensing action.

Sincerely,

Theresa Hartman

Theresa Hartman, RN, CCM
Bureau Director, Human Services Licensing
Office of Long-Term Living
Department of Human Services