

Department of Human Services  
Bureau of Human Service Licensing  
LICENSING INSPECTION SUMMARY PUBLIC

March 14, 2025

[REDACTED]  
WILLIAMSPORT HOME, INC.  
[REDACTED]

RE: WOODLAND HEIGHTS  
1900 RAVINE ROAD  
WILLIAMSPORT, PA, 17701  
LICENSE/COC#: 20063

[REDACTED],  
As a result of the Pennsylvania Department of Human Services, Bureau of Human Service Licensing review on 01/14/2025 of the above facility, we have determined that your submitted plan of correction is fully implemented. Continued compliance must be maintained.

Please note that you are required to post this Licensing Inspection Summary at your facility in a conspicuous location.

Sincerely,  
[REDACTED]

cc: Pennsylvania Bureau of Human Service Licensing

Facility Information

Name: WOODLAND HEIGHTS License #: 20063 License Expiration: 09/19/2025
Address: 1900 RAVINE ROAD, WILLIAMSPORT, PA 17701
County: LYCOMING Region: NORTHEAST

Administrator

Name: [Redacted] Phone: [Redacted] Email: [Redacted]

Legal Entity

Name: WILLIAMSPORT HOME, INC.
Address: [Redacted]
Phone: [Redacted] Email: [Redacted]

Certificate(s) of Occupancy

Staffing Hours

Resident Support Staff: 0 Total Daily Staff: 25 Waking Staff: 19

Inspection Information

Type: Partial Notice: Unannounced BHA Docket #:
Reason: Incident Exit Conference Date: 01/14/2025

Inspection Dates and Department Representative

01/14/2025 - On-Site [Redacted]

Resident Demographic Data as of Inspection Dates

General Information

License Capacity: 124 Residents Served: 24

Secured Dementia Care Unit

In Home: No Area: Capacity: Residents Served:

Hospice

Current Residents: 2

Number of Residents Who:

Receive Supplemental Security Income: 0 Are 60 Years of Age or Older: 24
Diagnosed with Mental Illness: 0 Diagnosed with Intellectual Disability: 0
Have Mobility Need: 1 Have Physical Disability: 1

Inspections / Reviews

01/14/2025 Partial

Lead Inspector: [Redacted] Follow-Up Type: POC Submission Follow-Up Date: 02/15/2025

02/24/2025 - POC Submission

Submitted By: [Redacted] Date Submitted: 03/03/2025
Reviewer: [Redacted] Follow-Up Type: Document Submission Follow-Up Date: 02/26/2025

Inspections / Reviews *(continued)*

03/14/2025 Document Submission

Submitted By: [REDACTED]

Date Submitted: 03/03/2025

Reviewer: [REDACTED]

Follow Up Type: *Not Required*

## 185a - Implement Storage Procedures

## 1. Requirements

2600.

185.a. The home shall develop and implement procedures for the safe storage, access, security, distribution and use of medications and medical equipment by trained staff persons.

## Description of Violation

On [REDACTED] and again on [REDACTED] the med tech failed to document the administration of the narcotic medication to the resident on the Narcotic Medication Log Sheet. This is in accordance with the home's practices and the anecdotal methods described in the Home's Narcotic Policy. The medication noted on these dates above is for Resident [REDACTED] for a regularly scheduled 8 am dose of lorazepam.

## Plan of Correction

Accept [REDACTED] - 02/24/2025)

1. The facility is not able to go back and fill in documentation that was not completed per the requirement. Staff member A was immediately educated on the requirement of signing the narcotic out on the narcotic medication log sheet in conjunction with the Medication Administration Record.
2. An audit will be conducted by the PC Administrator or designee by 2/15/2025 of the current month of narcotic log sheets to determine if there are identifiable patterns.
3. An education be completed with the medication technicians by the PC Administrator or designee by 2/20/2025 about the required documentation for the narcotic sheet.
4. An audit will be conducted by the PC Administrator or designee weekly x 2 and monthly x 2 to ensure that the required documentation is being completed for narcotic sheets.

Licensee's Proposed Overall Completion Date: 02/27/2025

Implemented [REDACTED] - 03/14/2025)

## 187b - Date/Time of Medication Admin.

## 2. Requirements

2600.

187.b. The information in subsection (a)(13) and (14) shall be recorded at the time the medication is administered.

## Description of Violation

On [REDACTED] at 8 am, Staff member A failed to document correctly the administration of the 8 am dose of lorazepam for Resident [REDACTED]. It was logged into the date box of the AM timeframe for [REDACTED] instead. The Medication Administration Record was incorrectly documented at the time of administration.

## Plan of Correction

Accept [REDACTED] - 02/24/2025)

1. The facility is not able to go back and fill in documentation that was not completed per the requirement.
2. An audit will be conducted by the PC Administrator or designee by 2/15/2025 of the current month of Medication Administration records to determine if there is an identifiable pattern.

**187b Date/Time of Medication Admin. (continued)**

3. An education will be completed by the PC Administrator or designee on the requirement of documentation on the Medication Administration Records.

4. An audit will be conducted by the PC Administrator or designee of Medication Administration records weekly x 2 and then monthly x 2 to ensure the required documentation is being completed.

Licensee's Proposed Overall Completion Date: 02/27/2025

Implemented [REDACTED] - 03/14/2025)