



*Protecting, Maintaining and Improving the Health of All Minnesotans*

Electronically Delivered

October 20, 2025

Licensee  
Brookview Cottage Inc  
2808 Brookview Drive  
Burnsville, MN 55337

RE: Project Number(s) SL31392016

Dear Licensee:

On September 11, 2025, the Minnesota Department of Health (MDH) completed a follow-up survey of your facility to determine correction of orders found on the survey completed on June 25, 2025. This follow-up survey determined your facility had not corrected all of the state correction orders issued pursuant to the June 25, 2025 survey.

In accordance with Minn. Stat. § 144G.31 Subd. 4 (a), state correction orders issued pursuant to the last survey, completed on June 25, 2025, found not corrected at the time of the September 11, 2025, follow-up survey and/or subject to penalty assessment are as follows:

**0775-Fire Protection And Physical Environment-144g.45 Subd. 2. (a) - \$500.00**

The details of the violations noted at the time of this follow-up survey completed on September 11, 2025 (listed above), are on the attached State Form. Brackets around the ID Prefix Tag in the left hand column, e.g., {2 ----} will identify the uncorrected tags.

Therefore, in accordance with Minn. Stat. §§ 144G.01 to 144G.9999, **the total amount you are assessed is \$500.00**. You will be invoiced approximately 30 days after receipt of this notice, subject to appeal.

**DOCUMENTATION OF ACTION TO COMPLY**

In accordance with Minn. Stat. § 144G.30, Subd. 5(c), the licensee must document actions taken to comply with the correction orders outlined on the state form; however, plans of correction are not required to be submitted for approval.

**IMPOSITION OF FINES**

In accordance with Minn. Stat. § 144G.31, Subd. 4, fines and enforcement actions may be imposed based on the level and scope of the violations and may be imposed immediately with no opportunity to correct the violation first as follows:

Level 1: no fines or enforcement;

Level 2: a fine of \$500 per violation, in addition to any enforcement mechanism authorized in § 144G.20;

Level 3: a fine of \$1,000 per incident, in addition to any enforcement mechanism authorized in § 144G.20;

Level 4: a fine of \$3,000 per incident, in addition to any enforcement mechanism authorized in § 144G.20;



Level 5: a fine of \$5,000 per violation, in addition to any enforcement mechanism authorized in § 144G.20.

### **CORRECTION ORDER RECONSIDERATION PROCESS**

In accordance with Minn. Stat. § 144G.32, Subd. 2, you may challenge the correction order(s) issued, including the level and scope, and any fine assessed through the correction order reconsideration process. The request for reconsideration must be in writing and received by MDH within 15 calendar days of the correction order receipt date.

To submit a reconsideration request, please visit:

**<https://forms.web.health.state.mn.us/form/HRDAppealsForm>**

### **REQUESTING A HEARING**

Alternatively, in accordance with Minn. Stat. § 144G.31, Subd. 5(d), an assisted living provider that has been assessed a fine under this subdivision has a right to a reconsideration or a hearing under this section and chapter 14. Pursuant to Minn. Stat. § 144G.20, Subd. 14 and Subd. 18, a request for a hearing must be in writing and received by the Department of Health within 15 business days of the correction order receipt date. The request must contain a brief and plain statement describing each matter or issue contested and any new information you believe constitutes a defense or mitigating factor.

To submit a hearing request, please visit:

**<https://forms.web.health.state.mn.us/form/HRDAppealsForm>**

To appeal fines via reconsideration, please follow the procedure outlined above. Please note that you may request a reconsideration **or** a hearing, but not both. If you wish to contest tags without fines in a reconsideration and tags with the fines at a hearing, please submit two separate appeals forms at the website listed above.

We urge you to review these orders carefully. If you have questions, please contact Benjamin J. Zwart at 651-201-3715.

You are encouraged to retain this document for your records. It is your responsibility to share the information contained in the letter and/or state form with your organization's Governing Body.

Sincerely,



Benjamin J. Zwart, Supervisor  
State Engineering Services Section  
Email: Benjamin.Zwart@state.mn.us  
Telephone: 651-201-3715 Fax: 1-866-890-9290

CLN

Minnesota Department of Health

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:  31392	(X2) MULTIPLE CONSTRUCTION A. BUILDING: _____  B. WING _____		(X3) DATE SURVEY COMPLETED  R 09/11/2025
NAME OF PROVIDER OR SUPPLIER  BROOKVIEW COTTAGE INC			STREET ADDRESS, CITY, STATE, ZIP CODE 2808 BROOKVIEW DRIVE BURNSVILLE, MN 55337		
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)	(X5) COMPLETE DATE	
{0 000}	Initial Comments  *****ATTENTION*****  ASSISTED LIVING PROVIDER FOLLOW UP SURVEY WITH RE-ISSUE OF ORDERS  INITIAL COMMENTS SL31392016-1  On 9-10-25, the Minnesota Department of Health conducted a follow-up survey at the above provider to follow-up on orders issued pursuant to a survey completed on 6-24-25. As a result of the follow-up survey, the following orders were reissued.	{0 000}	Minnesota Department of Health is documenting the State Correction Orders using federal software. Tag numbers have been assigned to Minnesota State Statutes for Assisted Living Facilities. The assigned tag number appears in the far-left column entitled "ID Prefix Tag." The state Statute number and the corresponding text of the state Statute out of compliance is listed in the "Summary Statement of Deficiencies" column. This column also includes the findings which are in violation of the state requirement after the statement, "This Minnesota requirement is not met as evidenced by." Following the evaluators ' findings is the Time Period for Correction.  PLEASE DISREGARD THE HEADING OF THE FOURTH COLUMN WHICH STATES,"PROVIDER'S PLAN OF CORRECTION." THIS APPLIES TO FEDERAL DEFICIENCIES ONLY. THIS WILL APPEAR ON EACH PAGE.  THERE IS NO REQUIREMENT TO SUBMIT A PLAN OF CORRECTION FOR VIOLATIONS OF MINNESOTA STATE STATUTES.  THE LETTER IN THE LEFT COLUMN IS USED FOR TRACKING PURPOSES AND REFLECTS THE SCOPE AND LEVEL ISSUED PURSUANT TO 144G.31 SUBDIVISION 1-3.		
{0 775} SS=E	144G.45 Subd. 2. (a) Fire protection and physical environment	{0 775}			

Minnesota Department of Health  
LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

TITLE

(X6) DATE



Minnesota Department of Health

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{0 775}	<p>Continued From page 1</p> <p>Each assisted living facility must comply with the State Fire Code in Minnesota Rules, chapter 7511, and:</p> <p>This MN Requirement is not met as evidenced by: Based on observation and interview, the licensee failed to comply with the current Minnesota Fire Code Provisions. This had the potential to directly affect all residents, staff, and visitors.</p> <p>This practice resulted in a level two violation (a violation that did not harm a resident's health or safety but had the potential to have harmed a resident's health or safety, but was not likely to cause serious injury, impairment, or death) and was issued at a pattern scope (when more than a limited number of residents are affected, more than a limited number of staff are involved, or the situation has occurred repeatedly; but is not found to be pervasive). The findings include:</p> <p>On September 10, 2025, the surveyor initiated a follow-up for the initial survey conducted on June 6, 2025. Housing manager (HM)-C met the surveyor and explained that the windows in resident rooms one and two had not been replaced. HM-C stated they had hired a contractor, but the contractor canceled before the work had been completed. HM-C stated that a new contractor had just come to the facility to measure the windows.</p> <p>On September 10, 2025, at 12:06 p.m. the surveyor and HM-C entered unoccupied resident rooms one and two. HM-C verified that the windows were the same as during the initial</p>	{0 775}			



Minnesota Department of Health

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{0 775}	<p>Continued From page 2</p> <p>survey. HM-C stated they understood the requirement and stated that resident rooms one and two would remain unoccupied until the windows were compliant.</p> <p>WINDOW MEASUREMENTS TAKEN DURING INITIAL SURVEY ON JUNE 25, 2025</p> <p>RN-A and the surveyor entered unoccupied resident room one and RN-A opened the window for measurement. Emergency escape and rescue clear window opening measurements were 30 inches wide, 19 inches in height and 570 square inches in openable area. The window was measured with RN-A, and the surveyor. The window did not meet the minimum requirements for clear opening height or clear opening area.</p> <p>RN-A and the surveyor entered unoccupied resident room two and RN-A opened the window for measurement. Emergency escape and rescue clear window opening measurements were 30 inches wide, 19 inches in height and 570 square inches in openable area. The window was measured with RN-A, and the surveyor. The window did not meet the minimum requirements for clear opening height or clear opening area.</p> <p>State Fire Code in Minnesota Rules, chapter 7511 requires at least one compliant emergency escape and rescue opening within each resident sleeping room. Existing emergency escape and rescue openings are required to meet a minimum clear opening area of 648 square inches and have a minimum dimension of 20 inches in height and a minimum dimension of 20 inches in width. Windowsill height shall not be more than 48 inches from the floor to the clear opening.</p>	{0 775}			



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{0 775}	Continued From page 3	{0 775}			
{0 810} SS=F	144G.45 Subd. 2 (b-f) Fire protection and physical environment  (b) Each assisted living facility shall develop and maintain fire safety and evacuation plans. The plans shall include but are not limited to: (1) location and number of resident sleeping rooms; (2) staff actions to be taken in the event of a fire or similar emergency; (3) fire protection procedures necessary for residents; and (4) procedures for resident movement, evacuation, or relocation during a fire or similar emergency including the identification of unique or unusual resident needs for movement or evacuation. (c) Staff of assisted living facilities shall receive training on the fire safety and evacuation plans upon hiring and at least twice per year thereafter. (d) Fire safety and evacuation plans shall be readily available at all times within the facility. (e) Residents who are capable of assisting in their own evacuation shall be trained on the proper actions to take in the event of a fire to include movement, evacuation, or relocation. The training shall be made available to residents at least once per year. (f) Evacuation drills are required for staff twice per year per shift with at least one evacuation drill every other month. Evacuation of the residents is not required. Fire alarm system activation is not required to initiate the evacuation drill.	{0 810}			



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{0 810}	Continued From page 4	{0 810}			
	This MN Requirement is not met as evidenced by:		Not revied during this survey.		
{01820} SS=F	<b>144G.71 Subd. 13 Prescriptions</b>  There must be a current written or electronically recorded prescription as defined in section 151.01, subdivision 16a, for all prescribed medications that the assisted living facility is managing for the resident.  This MN Requirement is not met as evidenced by:	{01820}			
{01880} SS=F	<b>144G.71 Subd. 19 Storage of medications</b>  An assisted living facility must store all prescription medications in securely locked and substantially constructed compartments according to the manufacturer's directions and permit only authorized personnel to have access.  This MN Requirement is not met as evidenced by:	{01880}			
{01910} SS=F	<b>144G.71 Subd. 22 Disposition of medications</b>  (a) Any current medications being managed by the assisted living facility must be provided to the resident when the resident's service plan ends or medication management services are no longer part of the service plan. Medications for a	{01910}			



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{01910}	<p>Continued From page 5</p> <p>resident who is deceased or that have been discontinued or have expired may be provided for disposal.</p> <p>(b) The facility shall dispose of any medications remaining with the facility that are discontinued or expired or upon the termination of the service contract or the resident's death according to state and federal regulations for disposition of medications and controlled substances.</p> <p>(c) Upon disposition, the facility must document in the resident's record the disposition of the medication including the medication's name, strength, prescription number as applicable, quantity, to whom the medications were given, date of disposition, and names of staff and other individuals involved in the disposition.</p> <p>This MN Requirement is not met as evidenced by:</p>	{01910}	Not revied during this survey.		
{01970} SS=F	<p>144G.72 Subd. 6 Treatment and therapy orders</p> <p>There must be an up-to-date written or electronically recorded order from an authorized prescriber for all treatments and therapies. The order must contain the name of the resident, a description of the treatment or therapy to be provided, and the frequency, duration, and other information needed to administer the treatment or therapy. Treatment and therapy orders must be renewed at least every 12 months.</p> <p>This MN Requirement is not met as evidenced by:</p>	{01970}			
{02040} SS=F	<p>144G.81 Subdivision 1 Fire protection and</p>	{02040}			



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{02040}	Continued From page 6  physical environment  An assisted living facility with dementia care must meet the requirements of section 144G.45 and the following additional requirements: (1) an assessment of safety risks must be performed on and around the property. The safety risks identified by the facility on the assessment must be mitigated to protect the residents from harm. The mitigation efforts must be documented in the facility's records; and (2) the facility shall be protected throughout by an approved supervised automatic sprinkler system by August 1, 2029.  This MN Requirement is not met as evidenced by:	{02040}	Not revied during this survey.		
{02140} SS=F	144G.83 Subd. 3 Supervising staff training  Persons providing or overseeing staff training must have experience and knowledge in the care of individuals with dementia, including: (1) two years of work experience related to Alzheimer's disease or other dementias, or in health care, gerontology, or another related field; and(2) completion of training equivalent to the requirements in this section and successfully passing a skills competency or knowledge test required by the commissioner.  This MN Requirement is not met as evidenced by:	{02140}			

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{02310}	Continued From page 7	{02310}			
{02310} SS=D	<b>144G.91 Subd. 4 (a) Appropriate care and services</b>  (a) Residents have the right to care and assisted living services that are appropriate based on the resident's needs and according to an up-to-date service plan subject to accepted health care standards.  This MN Requirement is not met as evidenced by:	{02310}	Not revied during this survey.		





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August 12, 2025

Licensee  
Brookview Cottage Inc  
2808 Brookview Drive  
Burnsville, MN 55337

RE: Project Number(s) SL31392016

Dear Licensee:

The Minnesota Department of Health (MDH) completed a survey on June 25, 2025, for the purpose of evaluating and assessing compliance with state licensing statutes. At the time of the survey, MDH noted violations of the laws pursuant to Minnesota Statute, Chapter 144G, Minnesota Food Code, Minnesota Rules Chapter 4626, Minnesota Statute 626.5572 and/or Minnesota Statute Chapter 260E.

### **STATE CORRECTION ORDERS**

The enclosed State Form documents the state correction orders. MDH documents state licensing correction orders using federal software. Tag numbers are assigned to Minnesota state statutes for Assisted Living Facilities. The assigned tag number appears in the far left column entitled "ID Prefix Tag." The state statute number and the corresponding text of the state statute out of compliance are listed in the "Summary Statement of Deficiencies" column. This column also includes the findings that are in violation of the state statute after the statement, "This MN Requirement is not met as evidenced by . . ."

In accordance with Minn. Stat. § 144G.31 Subd. 4, MDH may assess fines based on the level and scope of the violations; **however, no immediate fines are assessed for this survey of your facility.**

### **DOCUMENTATION OF ACTION TO COMPLY**

In accordance with Minn. Stat. § 144G.30, Subd. 5(c), the licensee must document actions taken to comply with the correction orders within the time period outlined on the state form; however, plans of correction are not required to be submitted for approval.

The correction order documentation should include the following:

- Identify how the area(s) of noncompliance was corrected related to the resident(s)/employee(s) identified in the correction order.
- Identify how the area(s) of noncompliance was corrected for all of the provider's resident(s)/employees that may be affected by the noncompliance.
- Identify what changes to your systems and practices were made to ensure compliance with the specific statute(s).



### **CORRECTION ORDER RECONSIDERATION PROCESS**

In accordance with Minn. Stat. § 144G.32, Subd. 2, you may challenge the correction order(s) issued, including the level and scope, and any fine assessed through the correction order reconsideration process. The request for reconsideration must be in writing and received by MDH within 15 calendar days of the correction order receipt date.

To submit a reconsideration request, please visit:

**<https://forms.web.health.state.mn.us/form/HRDAppealsForm>**

The MDH Health Regulation Division (HRD) values your feedback about your experience during the survey and/or investigation process. Please fill out this anonymous provider feedback questionnaire at your convenience at this link: **<https://forms.office.com/g/Bm5uQEPhVa>**. Your input is important to us and will enable MDH to improve its processes and communication with providers. If you have any questions regarding the questionnaire, please contact Susan Winkelmann at [susan.winkelmann@state.mn.us](mailto:susan.winkelmann@state.mn.us) or call 651-201-5952.

You are encouraged to retain this document for your records. It is your responsibility to share the information contained in the letter and state form with your organization's Governing Body.

If you have any questions, please contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Jodi Johnson", with a stylized flourish at the end.

Jodi Johnson, Supervisor

State Evaluation Team

Email: [Jodi.Johnson@state.mn.us](mailto:Jodi.Johnson@state.mn.us)

Telephone: 507-344-2730 Fax: 1-866-890-9290

HHH



Minnesota Department of Health

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0 000	<p>Initial Comments</p> <p>***ATTENTION***</p> <p>ASSISTED LIVING PROVIDER LICENSING CORRECTION ORDER(S)</p> <p>In accordance with Minnesota Statutes, section 144G.08 to 144G.95, these correction orders are issued pursuant to a survey.</p> <p>Determination of whether violations are corrected requires compliance with all requirements provided at the Statute number indicated below. When Minnesota Statute contains several items, failure to comply with any of the items will be considered lack of compliance.</p> <p>INITIAL COMMENTS:</p> <p>SL31392016</p> <p>On June 23, 2025, through June 25, 2025, the Minnesota Department of Health conducted a full survey at the above provider and the following correction orders are issued. At the time of the survey, there were three residents; three receiving services under the Assisted Living Facility with Dementia Care license.</p>	0 000	<p>Minnesota Department of Health is documenting the State Correction Orders using federal software. Tag numbers have been assigned to Minnesota State Statutes for Assisted Living Facilities. The assigned tag number appears in the far-left column entitled "ID Prefix Tag." The state Statute number and the corresponding text of the state Statute out of compliance is listed in the "Summary Statement of Deficiencies" column. This column also includes the findings which are in violation of the state requirement after the statement, "This Minnesota requirement is not met as evidenced by." Following the evaluators ' findings is the Time Period for Correction.</p> <p>PLEASE DISREGARD THE HEADING OF THE FOURTH COLUMN WHICH STATES,"PROVIDER'S PLAN OF CORRECTION." THIS APPLIES TO FEDERAL DEFICIENCIES ONLY. THIS WILL APPEAR ON EACH PAGE.</p> <p>THERE IS NO REQUIREMENT TO SUBMIT A PLAN OF CORRECTION FOR VIOLATIONS OF MINNESOTA STATE STATUTES.</p> <p>THE LETTER IN THE LEFT COLUMN IS USED FOR TRACKING PURPOSES AND REFLECTS THE SCOPE AND LEVEL ISSUED PURSUANT TO 144G.31 SUBDIVISION 1-3.</p>		
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Minnesota Department of Health

LABORATORY DIRECTOR'S OR PROVIDER/SUPPLIER REPRESENTATIVE'S SIGNATURE

TITLE

(X6) DATE

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0 775	<p>Continued From page 1</p> <p>Each assisted living facility must comply with the State Fire Code in Minnesota Rules, chapter 7511, and:</p> <p>This MN Requirement is not met as evidenced by: Based on observation and interview, the licensee failed to comply with the current Minnesota Fire Code Provisions. This had the potential to directly affect all residents, staff, and visitors.</p> <p>This practice resulted in a level two violation (a violation that did not harm a resident's health or safety but had the potential to have harmed a resident's health or safety) and was issued at a pattern scope (when more than a limited number of residents are affected, more than a limited number of staff are involved, or the situation has occurred repeatedly; but is not found to be pervasive).</p> <p>The findings include:</p> <p>During facility tour on June 25, 2025, from 10:55 a.m. through 11:37 a.m. with registered nurse (RN)-A, it was observed that compliant emergency escape and rescue openings were not provided in resident sleeping rooms one and two.</p> <p>RN-A and the surveyor entered unoccupied resident room one and RN-A opened the window for measurement. Emergency escape and rescue clear window opening measurements were 30 inches wide, 19 inches in height and 570 square inches in openable area. The window was measured with RN-A, and the surveyor. The window did not meet the minimum requirements for clear opening height or clear opening area.</p>	0 775			



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0 775	Continued From page 2  RN-A and the surveyor entered unoccupied resident room two and RN-A opened the window for measurement. Emergency escape and rescue clear window opening measurements were 30 inches wide, 19 inches in height and 570 square inches in openable area. The window was measured with RN-A, and the surveyor. The window did not meet the minimum requirements for clear opening height or clear opening area.  State Fire Code in Minnesota Rules, chapter 7511 requires at least one compliant emergency escape and rescue opening within each resident sleeping room. Existing emergency escape and rescue openings are required to meet a minimum clear opening area of 648 square inches and have a minimum dimension of 20 inches in height and a minimum dimension of 20 inches in width. Windowsill height shall not be more than 48 inches from the floor to the clear opening.  RN-A visually verified the deficient condition while accompanying on the tour and stated they understood the requirement.  TIME PERIOD FOR CORRECTION: Seven (7) days.	0 775			
0 790 SS=F	144G.45 Subd. 2 (a) (2-3) Fire protection and physical environment  (2) install and maintain portable fire extinguishers in accordance with the State Fire Code; (3) install portable fire extinguishers having a minimum 2-A:10-B:C rating within Group R-3 occupancies, as defined by the State Fire Code, located so that the travel distance to the nearest fire extinguisher does not exceed 75 feet, and maintained in accordance with the State Fire	0 790			

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0 790	<p>Continued From page 3</p> <p>Code; and</p> <p>This MN Requirement is not met as evidenced by: Based on observation and interview, the licensee failed to maintain the portable fire extinguishers and failed to provide adequately rated (size) portable fire extinguishers as required for the facility. This deficient condition had the potential to affect all staff, residents, and visitors.</p> <p>This practice resulted in a level two violation (a violation that did not harm a resident's health or safety but had the potential to have harmed a resident's health or safety) and was issued at a widespread scope (when problems are pervasive or represent a systemic failure that has affected or has the potential to affect a large portion or all of the residents).</p> <p>The findings include:</p> <p>During facility tour on June 25, 2025, from 10:55 a.m. through 11:37 a.m. with registered nurse (RN)-A, the surveyor observed that the portable fire extinguishers throughout the facility lacked records to show the required annual certification and monthly visual inspections were performed on the portable fire extinguishers. The fire extinguishers located in the kitchen and garage lacked tags or documentation that indicated annual testing and monthly inspections had been conducted. The extinguishers had a 2023 date stamped on the bottom.</p> <p>The fire extinguisher located in the lower-level laundry room was labeled as size 1A:10-B:C and</p>	0 790			



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0 790	Continued From page 4  lacked tags or documentation that indicated annual testing, and monthly inspections had been conducted.  Documentation is required to demonstrate fire extinguishers have been inspected by facility personnel monthly, and annually replaced with a new extinguisher or serviced annually by a certified technician. Fire extinguishers with a minimum 2-A:10-B:C rating are required to be located so that travel distance to the nearest fire extinguisher does not exceed 75 feet. All provided fire extinguishers are required to be mounted and maintained.  During the tour RN-A stated they were unaware of the requirement for annual certification and monthly inspection. RN-A verified the findings and stated that they understood the requirements.  TIME PERIOD FOR CORRECTION: Seven (7) days.	0 790			
0 810 SS=F	144G.45 Subd. 2 (b-f) Fire protection and physical environment  (b) Each assisted living facility shall develop and maintain fire safety and evacuation plans. The plans shall include but are not limited to: (1) location and number of resident sleeping rooms; (2) staff actions to be taken in the event of a fire or similar emergency; (3) fire protection procedures necessary for residents; and (4) procedures for resident movement, evacuation, or relocation during a fire or similar emergency including the identification of unique or unusual resident needs for movement or	0 810			

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0 810	<p>Continued From page 5</p> <p>evacuation.</p> <p>(c) Staff of assisted living facilities shall receive training on the fire safety and evacuation plans upon hiring and at least twice per year thereafter.</p> <p>(d) Fire safety and evacuation plans shall be readily available at all times within the facility.</p> <p>(e) Residents who are capable of assisting in their own evacuation shall be trained on the proper actions to take in the event of a fire to include movement, evacuation, or relocation. The training shall be made available to residents at least once per year.</p> <p>(f) Evacuation drills are required for staff twice per year per shift with at least one evacuation drill every other month. Evacuation of the residents is not required. Fire alarm system activation is not required to initiate the evacuation drill.</p> <p>This MN Requirement is not met as evidenced by: Based on interview and record review, the licensee failed to develop the fire safety and evacuation plan with the required content. This had the potential to directly affect all residents, staff, and visitors.</p> <p>This practice resulted in a level two violation (a violation that did not harm a resident's health or safety but had the potential to have harmed a resident 's health or safety) and was issued at a widespread scope (when problems are pervasive or represent a systemic failure that has affected or has potential to affect a large portion or all of the residents).</p> <p>The findings include:</p>	0 810			



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0 810	<p>Continued From page 6</p> <p>On June 25, 2025, at 11:40 a.m., registered nurse (RN)-A provided documents on the fire safety and evacuation plan (FSEP), fire safety and evacuation training, and evacuation drills for the facility.</p> <p>The licensees FSEP titled "9.06 Fire Policy", dated 8/1/2021, failed to include the following:</p> <p>The FSEP did not include an evacuation map with a floor plan accurate to the building layout that showed the location and number of resident sleeping rooms.</p> <p>The FSEP included standard employee procedures but failed to provide specific employee actions to take in the event of a fire or similar emergency relative to the facility's building layout and environmental risks. The plan included the acronym R.A.C.E. (Rescue, Alarm, Confine, and Extinguish or Evacuate) but had not been updated to provide complete actions for employees to take in the event of a fire or similar emergency at the licensed facility. The plan failed to include procedures for how staff are to complete each step.</p> <p>The FSEP included standard resident evacuation procedures but failed to provide specific procedures for resident movement and evacuation or relocation during a fire or similar emergency including individualized unique needs of residents. RN-A stated that the information was kept electronically but the plan failed to include instructions for how staff are to access the information.</p> <p>The FSEP did not identify specific fire protection actions for residents. There was no section in the policy that addressed the responsibilities or basic</p>	0 810			

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0 810	Continued From page 7  evacuation procedures that residents should follow in case of a fire or similar emergency.  During an interview on June 25, 2025, at 11:59 a.m., RN-A stated they understood the areas of the plan that needed to be updated.  TIME PERIOD FOR CORRECTION: Twenty-one (21) days.	0 810			
01820 SS=F	<b>144G.71 Subd. 13 Prescriptions</b>  There must be a current written or electronically recorded prescription as defined in section 151.01, subdivision 16a, for all prescribed medications that the assisted living facility is managing for the resident.  This MN Requirement is not met as evidenced by: Based on interview and record review, the licensee failed to ensure prescriptions were maintained in the resident record for one of one resident (R2).  This practice resulted in a level two violation (a violation that did not harm a resident's health or safety but had the potential to have harmed a resident's health or safety, but was not likely to cause serious injury, impairment, or death), and was issued at a widespread scope (when problems are pervasive or represent a systemic failure that has affected or has the potential to affect a large portion or all the residents).  The findings include:  R2 began receiving services on June 21, 2021, with a diagnosis of diabetes.	01820			



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01820	<p>Continued From page 8</p> <p>R2's care plan dated May 20, 2025, indicated the resident received medication management services daily.</p> <p>R2's current medication list dated June 23, 2025, indicated R2 took daily medication of cetirizine for allergies, citalopram for depression and Lantus for diabetes.</p> <p>R2's record lacked evidence of completing an annual renewal within the last twelve months of the last review date.</p> <p>On June 23, 2025, at 1:40 p.m., registered nurse (RN)-A stated she was unaware signed physician orders were required to be on file. RN-A stated she asks the pharmacy or the physician for a copy of the order when needed.</p> <p>The licensee's Medication and Treatment orders-renewal dated August 1, 2021, indicated that medication and treatment/therapy orders will be sent to the resident's authorized prescriber for signatures at least every 12 months or more frequently if medications or services are new or changed.</p> <p>No further information was provided.</p> <p>TIME PERIOD FOR CORRECTION: Seven (7) days</p>	01820			
01880 SS=F	<p>144G.71 Subd. 19 Storage of medications</p> <p>An assisted living facility must store all prescription medications in securely locked and substantially constructed compartments according to the manufacturer's directions and</p>	01880			

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01880	<p>Continued From page 9</p> <p>permit only authorized personnel to have access.</p> <p>This MN Requirement is not met as evidenced by: Based on observation, interview, and record review, the licensee failed to ensure all medications were securely locked in substantially constructed compartments and only authorized personnel had access. In addition, the licensee failed to ensure the medication refrigerators maintained an acceptable temperature to ensure the medications were stored according to manufacturer's recommendations.</p> <p>This practice resulted in a level two violation (a violation that did not harm a resident's health or safety but had the potential to have harmed a resident's health or safety) and was issued at a widespread scope (when problems are pervasive or represent a systemic failure that has affected or has the potential to affect a large portion or all the residents).</p> <p>The findings include:</p> <p>During the entrance conference on June 23, 2025, at 9:00 a.m. registered nurse (RN)-A stated the licensee provided medication management to all three residents, and medications were securely stored in a locked medication cupboard in the kitchen and the medication refrigerator was in a locked room in the basement.</p> <p>On June 23, 2025, at 11:30 a.m., the surveyor observed housing manager (HM)-C preparing morning medication for R2 and then leave the medication cupboard unlocked when going into the living room to administer R2's medication.</p> <p>On June 23, 2025, at 11:40 a.m., the surveyor</p>	01880			



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01880	<p>Continued From page 10</p> <p>observed HM-C prepare morning medications for R4. HM-C closed the medication cupboard, but did not lock the cabinet prior to leaving the kitchen and going downstairs to administer R4's medication.</p> <p>On June 23, 2025, at 1:45 p.m., the medication refrigerator was reviewed with licensed assisted living director (LALD)-B. LALD-B stated the refrigerator contained a thermometer in it that indicated it was at an acceptable temperature. RN-A stated they have a temperature log for the food refrigerators, but was unaware they had to monitor the temperatures for the medication refrigerator. The medication refrigerator included the following medications:</p> <ul style="list-style-type: none"><li>- twelve unopened Lantus 100 units/ml insulin syringes</li><li>- one unopened Novolog 100 units/ml insulin syringes for R1</li><li>- one unopened box of Basaglar 100u/ml insulin syringes for R4</li><li>- one box of unopened Aspart insulin pens for R2</li><li>- one Lispro insulin pen 110 u/ml</li></ul> <p>The manufacturer's instructions for Basaglar insulin pens dated July 2021, indicated before opening store the insulin pens in the refrigerator (36-46 degrees F). Do not allow the Basaglar to freeze.</p> <p>The manufacturer's instructions for Lantus insulin pens dated August 2022, indicated storage of unopened Lantus insulin pens in the refrigerator (36-46 degrees F). Do not allow the Lantus to freeze.</p> <p>The manufacturer's instructions for Novolog insulin pens dated February 2023, indicated to store insulin pens refrigerated at (36-46 degrees</p>	01880			

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01880	Continued From page 11  F). Do not allow the Novolog to freeze.  The manufacturer's instructions for Aspart insulin pens dated February 2023, indicated to store unopened insulin pens in the refrigerator (36-46 degrees F) and do not freeze.  The manufacturer's instructions for Lispro dated July 2023, indicated to store unused pens in the refrigerator at 36-46 degrees F. Do not freeze.  The licensee's Medication Storage policy dated August 1, 2021, indicated medications would be stored to prevent diversion of medications by residents or others who may have access to the medications. Also, medications will be stored consistent with manufacturer's recommendations (refrigerated, room temperature, or frozen).  No further information was provided.  TIME PERIOD FOR CORRECTION: Seven (7) days	01880			
01910 SS=F	144G.71 Subd. 22 Disposition of medications  (a) Any current medications being managed by the assisted living facility must be provided to the resident when the resident's service plan ends or medication management services are no longer part of the service plan. Medications for a resident who is deceased or that have been discontinued or have expired may be provided for disposal. (b) The facility shall dispose of any medications remaining with the facility that are discontinued or expired or upon the termination of the service contract or the resident's death according to state and federal regulations for disposition of	01910			



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01910	<p>Continued From page 12</p> <p>medications and controlled substances. (c) Upon disposition, the facility must document in the resident's record the disposition of the medication including the medication's name, strength, prescription number as applicable, quantity, to whom the medications were given, date of disposition, and names of staff and other individuals involved in the disposition.</p> <p>This MN Requirement is not met as evidenced by: Based on interview and record review, the licensee failed to document in the resident's record the disposition of the medication including the medication's prescription number, as applicable, and to whom the medications were given for one of one discharged resident (R1).</p> <p>This practice resulted in a level two violation (a violation that did not harm a resident's health or safety but had the potential to have harmed a resident's health or safety, but was not likely to cause serious injury, impairment, or death), and was issued at a widespread scope (when problems are pervasive or represent a systemic failure that has affected or has potential to affect a large portion or all of the residents).</p> <p>The findings include:</p> <p>R1 started receiving services from the licensee on October 15, 2021, with a diagnosis that included major depressive disorder. R1 expired on May 5, 2025.</p> <p>R1's record included an electronic form labeled current medications at discharge. The form listed all of R1's prescribed medications, routes, and strengths. The form contained a line to write the quantity for each medication, which was left</p>	01910			

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01910	Continued From page 13  blank. The form included space for nurse signatures, which was also left blank.  R1's care plan dated May 5, 2025, indicated R1 received assistance with medication administration at the time of discharge.  On June 23, 2025, at 12:10 p.m., registered nurse (RN)-A stated she called her software program support and stated she was doing it incorrectly.  The licensee's Medication disposal policy dated November 8, 2022, indicated upon disposition, the facility must document in the resident's record the disposition of the medication including the medication's name, strength, prescription number as applicable, quantity, to whom the medications were given, date of disposition, and names of staff and other individuals involved in the disposition.  No further information was provided.  TIME PERIOD FOR CORRECTION: Seven (7) days	01910			
01970 SS=F	144G.72 Subd. 6 Treatment and therapy orders  There must be an up-to-date written or electronically recorded order from an authorized prescriber for all treatments and therapies. The order must contain the name of the resident, a description of the treatment or therapy to be provided, and the frequency, duration, and other information needed to administer the treatment or therapy. Treatment and therapy orders must be renewed at least every 12 months.	01970			



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01970	<p>Continued From page 14</p> <p>This MN Requirement is not met as evidenced by: Based on observation, interview, and record review, the licensee failed to ensure up-to-date written, or an electronically recorded order was maintained for one of one resident (R2) who received blood sugar checks by licensee staff.</p> <p>This practice resulted in a level two violation (a violation that did not harm a resident's health or safety but had the potential to have harmed a resident's health or safety, but was not likely to cause serious injury, impairment, or death), and was issued at a widespread scope (when problems are pervasive or represent a systemic failure that has affected or has potential to affect a large portion or all of the residents).</p> <p>The findings include:</p> <p>During the entrance conference on June 23, 2025, at 9:00 a.m., registered nurse (RN)-A stated the licensee provided treatment management services to residents within the facility.</p> <p>R2 was admitted on June 21, 2021, with a diagnosis of diabetes.</p> <p>R2's care plan dated May 20, 2025, indicated the resident received assistance with four times a day blood sugar checks for diabetes.</p> <p>On June 23, 2025, at 11:30 a.m., the surveyor observed housing manager (HM)-C doing a blood sugar check on R2 prior to insulin administration.</p> <p>R2's record did not include a physician order for blood sugar checks four times daily.</p>	01970			

Minnesota Department of Health

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:  31392	(X2) MULTIPLE CONSTRUCTION A. BUILDING: _____  B. WING _____		(X3) DATE SURVEY COMPLETED  06/25/2025
NAME OF PROVIDER OR SUPPLIER  BROOKVIEW COTTAGE INC		STREET ADDRESS, CITY, STATE, ZIP CODE 2808 BROOKVIEW DRIVE BURNSVILLE, MN 55337			
(X4) ID PREFIX TAG	SUMMARY STATEMENT OF DEFICIENCIES (EACH DEFICIENCY MUST BE PRECEDED BY FULL REGULATORY OR LSC IDENTIFYING INFORMATION)	ID PREFIX TAG	PROVIDER'S PLAN OF CORRECTION (EACH CORRECTIVE ACTION SHOULD BE CROSS-REFERENCED TO THE APPROPRIATE DEFICIENCY)		(X5) COMPLETE DATE
01970	Continued From page 15  On June 23, 2025, at 1:40 p.m., registered nurse (RN)-A stated she was unaware of the requirement.  The licensee's Medication and Treatment orders-renewal dated August 1, 2021, indicated that medication and treatment/therapy orders will be sent to the resident's authorized prescriber for signatures at least every 12 months or more frequently if medications or services are new or changed.  No further information was provided.  TIME PERIOD FOR CORRECTION: Seven (7) days	01970			
02040 SS=F	144G.81 Subdivision 1 Fire protection and physical environment  An assisted living facility with dementia care must meet the requirements of section 144G.45 and the following additional requirements: (1) an assessment of safety risks must be performed on and around the property. The safety risks identified by the facility on the assessment must be mitigated to protect the residents from harm. The mitigation efforts must be documented in the facility's records; and (2) the facility shall be protected throughout by an approved supervised automatic sprinkler system by August 1, 2029.  This MN Requirement is not met as evidenced by: Based on record review and interview, the licensee failed to provide a hazard vulnerability	02040			



Minnesota Department of Health

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NAME OF PROVIDER OR SUPPLIER  <b>BROOKVIEW COTTAGE INC</b>			STREET ADDRESS, CITY, STATE, ZIP CODE <b>2808 BROOKVIEW DRIVE BURNSVILLE, MN 55337</b>		
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02040	<p>Continued From page 16</p> <p>assessment or safety risk assessment of the physical environment with mitigation factors on and around the property for the facility. This deficient practice had the ability to affect all staff, residents, and visitors.</p> <p>This practice resulted in a level two violation (a violation that did not harm a resident's health or safety but had the potential to have harmed a resident's health or safety, but was not likely to cause serious injury, impairment, or death), and was issued at a widespread scope (when problems are pervasive or represent a systemic failure that has affected or has potential to affect a large portion or all of the residents).</p> <p>Findings include:</p> <p>On June 25, 2025, at 11:40 a.m., registered nurse (RN)-A provided a document titled, Hazard Vulnerability Analysis, undated. The document lacked a hazard vulnerability assessment with mitigation factors for the physical environment on and around property.</p> <p>During an interview on June 25, 2025, at 11:59 a.m., RN-A stated they understood the requirement and thought they had a hazard assessment for the property on their computer and would email a copy to the surveyor. On June 25, 2025, at 2:58 p.m., RN-A emailed the surveyor that they were not able to find the document.</p> <p>No further information was provided.</p> <p>TIME PERIOD FOR CORRECTION: Twenty-one (21) days.</p>	02040			

Minnesota Department of Health

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NAME OF PROVIDER OR SUPPLIER  <b>BROOKVIEW COTTAGE INC</b>			STREET ADDRESS, CITY, STATE, ZIP CODE <b>2808 BROOKVIEW DRIVE BURNSVILLE, MN 55337</b>		
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02140	Continued From page 17	02140			
02140 SS=F	<p><b>144G.83 Subd. 3 Supervising staff training</b></p> <p>Persons providing or overseeing staff training must have experience and knowledge in the care of individuals with dementia, including: (1) two years of work experience related to Alzheimer's disease or other dementias, or in health care, gerontology, or another related field; and(2) completion of training equivalent to the requirements in this section and successfully passing a skills competency or knowledge test required by the commissioner.</p> <p>This MN Requirement is not met as evidenced by: Based on interview and record review, the licensee failed to ensure the designated person overseeing staff training in the care of individuals with dementia (registered nurse (RN)-A), had documented evidence of competency or knowledge test. This had the potential to affect all residents and staff of the facility.</p> <p>This practice resulted in a level two violation (a violation that did not harm a resident's health or safety but had the potential to have harmed a resident's health or safety, but was not likely to cause serious injury, impairment, or death), and is issued at a widespread scope (when problems are pervasive or represent a systemic failure that has affected or has the potential to affect a large portion or all of the residents).</p> <p>The findings include:</p> <p>The facility was licensed as an Assisted Living Facility with Dementia Care.</p> <p>During the entrance conference on June 23, 2025, at 9:00 a.m., RN-A stated she oversaw the</p>	02140			



Minnesota Department of Health

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:  <b>31392</b>	(X2) MULTIPLE CONSTRUCTION A. BUILDING: _____  B. WING _____		(X3) DATE SURVEY COMPLETED  <b>06/25/2025</b>
NAME OF PROVIDER OR SUPPLIER  <b>BROOKVIEW COTTAGE INC</b>		STREET ADDRESS, CITY, STATE, ZIP CODE <b>2808 BROOKVIEW DRIVE BURNSVILLE, MN 55337</b>			
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02140	Continued From page 18  dementia care training for staff. RN-A stated she did not have a training certificate to verify knowledge and demonstrated competency related to dementia care and was unaware of this requirement.  The licensee's ALDC (assisted living dementia care) Additional Dementia Staff Training policy dated August 1, 2021, noted persons conducting dementia training will be qualified to train in the care of individuals with dementia. Qualifications will include two years or work experience related to Alzheimer's disease or other dementia's, or in other health care, gerontology, or another related field, and has completed and passed training approved by the Minnesota Department of Health (MDH).  No further information was provided.  TIME PERIOD FOR CORRECTION: Twenty-One (21) days	02140			
02310 SS=D	144G.91 Subd. 4 (a) Appropriate care and services  (a) Residents have the right to care and assisted living services that are appropriate based on the resident's needs and according to an up-to-date service plan subject to accepted health care standards.  This MN Requirement is not met as evidenced by: Based on observation, interview, and record review, the licensee failed to ensure care and services were provided according to acceptable health care and medical or nursing standards for one of one resident with bedrails (R2).	02310			

Minnesota Department of Health

STATEMENT OF DEFICIENCIES AND PLAN OF CORRECTION		(X1) PROVIDER/SUPPLIER/CLIA IDENTIFICATION NUMBER:  <b>31392</b>	(X2) MULTIPLE CONSTRUCTION A. BUILDING: _____  B. WING _____		(X3) DATE SURVEY COMPLETED  <b>06/25/2025</b>
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02310	<p>Continued From page 19</p> <p>This practice resulted in a level two violation (a violation that did not harm a resident's health or safety but had the potential to have harmed a resident's health or safety, but was not likely to cause serious injury, impairment, or death), and was issued at an isolated scope (when one or a limited number of residents are affected or one or a limited number of staff are involved or the situation has occurred only occasionally).</p> <p>The findings include:</p> <p>R2 began receiving services on June 21, 2021, under the licensee's Assisted Living with Dementia Care license, with a diagnosis of uncontrolled diabetes.</p> <p>R2's master care plan dated May 20, 2025, indicated R2 received services to include medication administration, and assistance with activities of daily living (ADL).</p> <p>R2's record included a siderail assessment dated August 1, 2022, indicating bed rails and risk vs benefits of bed rail use was discussed, and not recommended at that time. No other bed rail assessments were in the record.</p> <p>R2's comprehensive assessment dated May 20, 2025, under bed safety indicated R2 had no need for bed rails.</p> <p>On June 23, 2025, at 10:15 a.m. during the facility tour, housing manager (HM)-C showed the surveyor R2's room. R2 had a commercial bed with a commercial U-shaped bed rail in the up position on left front side of the bed.</p>	02310			



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02310	<p>Continued From page 20</p> <p>On June 23, 2025, at 2:45 p.m., registered nurse (RN)-A stated she was aware of the process for assessing bed rails and had assessed all residents' potential need for bed rails in August 2022, and R2 did not require bed rails at that time. RN-A further stated she was unaware R2 had a bed rail. RN-A further stated the family was just here "last weekend" and assumes the family purchased and attached it to the bed.</p> <p>The Food and Drug Administration (FDA), "A Guide to Bed Safety," revised April 2010, included the following information: "When bed rails are used, perform an on-going assessment of the patient's physical and mental status, closely monitor high-risk patients. The FDA also identified; "Patients who have problems with memory, sleeping, incontinence, pain, uncontrolled body movement, or who get out of bed and walk unsafely without assistance, must be carefully assessed for the best ways to keep them from harm, such as falling. Assessment by the patient's health care team will help to determine how best to keep the patient safe."</p> <p>The licensee's Side rails policy dated August 1, 2021, indicated when the licensee is aware a home care resident is utilizing side rails on a bed the licensee will assess the use, educate the resident regarding the risks and benefits of side rails.</p> <p>No further information was provided.</p> <p>TIME PERIOD FOR CORRECTION: Two (2) days</p>	02310			





Metro District Office  
Minnesota Department of Health  
625 Robert St N, PO BOX 64975  
St Paul, MN 55164  
Phone: 651-201-4500

## Food & Beverage Inspection Report

Page: 1

### Establishment Info

Brookview Cottage Inc  
2808 Brookview Drive  
Burnsville, MN 55337  
Dakota County  
Parcel:  
  
Phone:

### License Info

License: HFID 31392  
  
Risk:  
License:  
Expires on:  
CFPM: VIRGINIA M MALONEY  
CFPM #: 119347; Exp: 10-11-2026

### Inspection Info

Report Number: F1018251017  
Inspection Type: Full - Single  
Date: 6/23/2025 Time: 12:13:53 PM  
Duration: minutes  
Announced Inspection:  
**Total Priority 1 Orders: 0**  
Total Priority 2 Orders: 0  
Total Priority 3 Orders: 0  
Delivery:

No orders were issued for this inspection report.

## Food & Beverage General Comment

ESTABLISHMENT IS A RESIDENTIAL HOME WITH RESIDENTIAL EQUIPMENT.  
FLOORS, WALLS AND CEILINGS WERE OBSERVED TO BE IN GOOD CONDITION DURING THIS INSPECTION AND WILL BE MONITORED THROUGH THE YEARS.  
KITCHEN HAS A TWO BASIN SINK AND ONE SINK SPECIFICALLY FOR HAND WASHING.  
DISHWASHER HAS SANITIZE FUNCTION AVAILABLE. TEST STRIP INDICATED APPROPRIATE TEMPERATURE WAS ACHIEVED DURING CYCLE.  
ESTABLISHMENT HAS A NEEDLE POINT THERMOMETER FOR CHECKING FOOD TEMPERATURES.  
DISCUSSED PEST CONTROL AND ILLNESS REPORTING.  
VIEWED EMPLOYEE ILLNESS LOG.

**NOTE: All new food equipment must meet the applicable standards of the American National Standards Institute (ANSI). Plans and specifications must be submitted for review and approval prior to new construction, remodeling or alterations.**

**I acknowledge receipt of the Metro District Office inspection report number F1018251017 from 6/23/2025**

Establishment Representative

Rebecca Prestwood, REHS  
Public Health Sanitarian 3  
651-201-3777  
rebecca.prestwood@state.mn.us





Metro District Office  
Minnesota Department of Health  
625 Robert St N, PO BOX 64975  
St Paul, MN 55164

Temperature Observations/Recordings

Page: 1

Establishment Info	Inspection Info
Brookview Cottage Inc	Report Number: F1018251017
Burnsville	Inspection Type: Full
County/Group: Dakota County	Date: 6/23/2025
	Time: 12:13:53 PM

**Food Temperature:** **Product/Item/Unit:** SOUR CREAM; **Temperature Process:** Cold-Holding

**Location:** Refrigerator at 40 Degrees F.

Comment:

*Violation Issued?: No*



Metro District Office  
Minnesota Department of Health  
625 Robert St N, PO BOX 64975  
St Paul, MN 55164

Sanitizer Observations/Recordings

Page: 1

Establishment Info

Brookview Cottage Inc  
Burnsville  
County/Group: Dakota County

Inspection Info

Report Number: F1018251017  
Inspection Type: Full  
Date: 6/23/2025  
Time: 12:13:53 PM

**Sanitizing Equipment:** Product: Hot Water; **Sanitizing Process:** Dish Machine  
**Location:** Kitchen **Equal To** 160 Degrees F.  
Comment:  
*Violation Issued?: No*