



MAINE DEPARTMENT OF HEALTH AND HUMAN SERVICES LICENSING AND CERTIFICATION ASSISTED HOUSING

STATEMENT OF DEFICIENCIES & PLAN OF CORRECTION <b>BIENNIAL SURVEY</b>	Date Completed: 8.27.24
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Name of Facility: Sunny Lane Administrator: Sally E. Mileson Level III Residential Care Facility. Census: 4 Total Capacity: 4 License Number: RCC293	Address: 14 Sunny Lane, Sanford, ME 04073
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<b>Summary Statement of Deficiencies</b>	<b>Plan of Correction</b>	<b>Completion Date</b>
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<p>Sunny Lane, a Level III Residential Care Facility, is not in compliance with the “Regulations Governing the Licensing and Functioning of Assisted Housing Programs: Level III Residential Care Facilities, Part of 10-144, Chapter 113”.</p> <p><b>SECTION 3 – LICENSING</b></p> <p>The following requirements were not met:</p> <p><b>3.31 Administrative and resident records.</b></p> <p><b>3.31.2 Location of records.</b> All resident records, resident finances, admission/discharge records and census logs shall be readily accessible to the department, even in the event of a change of ownership or administration, unless this is done pursuant to a court order or to Section 5.12 of these regulations. Other administrative records, including personnel records, shall be made available with reasonable notice by the department. All records shall be maintained in a format that is readily accessible and available to all appropriate staff.</p>	
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Summary Statement of Deficiencies	Plan of Correction	Completion Date
<p>Based on a record review, and interview with staff, the facility failed to maintain readily accessible resident records to the department and appropriate staff, on-site.</p> <p>Finding:</p> <p>On 8.28.24 an on-site visit was made to conduct a licensing survey.</p> <p>The Surveyor requested records for Resident #1 including:</p> <ul style="list-style-type: none"><li>• Standard Admission Contract</li><li>• 30-day assessment</li><li>• Current Releases of Confidential information</li></ul> <p>The Surveyor requested records for Resident #2 including:</p> <ul style="list-style-type: none"><li>• Section 5 Resident Rights</li><li>• Current Releases of Confidential Information</li><li>• Personal Inventory</li></ul> <p>Theses records could not be located within the facility at the time of survey.</p> <p>On 8.28.24 at approximately 11:42am the Program Administrator and Program Assistant were interviewed, who were unable to locate these records at the facility, but stated some of these records might be able to be found on their online drive or at the main office.</p>		



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<p><b>SECTION 17- SANITATION AND SAFETY</b></p> <p>The following requirements were not met:</p> <p><b>17.1 Cleanliness.</b> The facility must be kept clean and shall be maintained in a condition ensuring the health and safety of residents. All refuse collected in common areas or from resident's rooms shall be stored in cleanable, rodent-proof, covered containers, pending removal. <i>[Class III]</i></p> <p>Based on observations of the facility, and in interview with staff, the facility failed to show evidence of collecting refuse in covered containers.</p> <p>Findings:</p> <p>On 8.28.24 at approximately 9:00am the facility was toured. It was observed that the garbage can in the kitchen, as well as the garbage can in the entry way, did not have covers.</p> <p>On 8.28.24 the Program Assistant was interviewed who confirmed that both garbage cans were not covered and did not have lids.</p>		