

12-12-24

Illinois Department of Public Health

Attn: Keo Sabengsy

Division of Assisted Living

525-535 West Jefferson Street

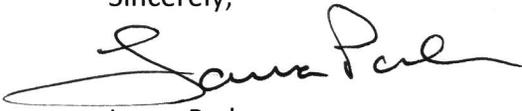
Springfield, IL 62761

Dear Mr. Sabengsy,

Please accept this Statement of Correction and plans for continued monitoring as evidence of compliance for Annual Survey at The Villas at St. James conducted on 11-22-24.

We respectfully request a desk review in lieu of an on-site revisit. If you require additional information, please contact me at 618-526-0100.

Sincerely,

A handwritten signature in black ink, appearing to read "Laura Paden", with a stylized flourish at the end.

Laura Paden

Executive Director

Section 295.3020 Employee Orientation and Ongoing Training This RULE: is not met as evidenced by:

A3020 Type 3 Violation Section 295.3020 Employee Orientation and Ongoing Training

- a) Each new employee shall complete orientation within 10 days after the starting date of employment that includes:**
 - 1) The establishment's philosophy and goals;**
 - 2) Promotion of resident dignity, independence, self-determination, privacy, choice, and resident rights;**
 - 3) Confidentiality of resident records and resident information;**
 - 4) Hygiene and infection control;**
 - 5) Abuse and neglect prevention and reporting requirements; and**
 - 6) Disaster procedures.**
- b) Each employee shall also complete orientation within 30 days after the starting date of employment that includes:**
 - 1) Orientation to the characteristics and needs of the establishment's residents;**
 - 2) The significance and location of resident service plans;**
 - 3) Internal establishment requirements and the establishment's policies and procedures;**
 - 4) The employee's job responsibilities and limitations;**

- 1. The following corrective action for the alleged deficient practice has been achieved by the following:
 - a. On 12-9-24, E4's and E5's required orientation within 10 days and 30 days after their starting date of employment has been completed.
 - b. Executive Director completed audit of all employees ensuring orientation within 10 days and 30 days after their start date has been completed.
- 2. 67 of 67 residents have the potential to be affected by the alleged deficient practice however, due to the implementation of 1a-b, the alleged deficient practice will not recur.
- 3. The following systematic measures have been implemented to ensure the alleged deficient practice does not recur:
 - a. The Executive Director or Designee will conduct random audits to ensure staff training is completed.
- 4. The following Quality Assurance measures have been implemented to ensure continued compliance:
 - a. Regional Director of Clinical Services or Designee will conduct random checks during site visits of employee files to ensure completeness of orientation within 10 days and 30 days within start date has been completed.
 - b. The community will monitor compliance through the internal QA process.

Completion Date: 12-12-24

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Executive Director

_____ 12-11-24 _____

Date

Meridian Senior Living
IN-SERVICE TRAINING LOG

COMMUNITY: The Villas at St. James

Date: 12-9-24

START TIME: 2:00pm

END TIME: 3:00pm

TOTAL TIME: 1:00pm

TOPIC: Meridian philosophy and goals, Promoting resident Dignity, Independence, Self Determination, Privacy, Choice, Resident Rights, Confidentiality of resident records and Information, Hygiene and Infection Control, Abuse and Neglect Prevention and Reporting Requirements, Disaster Preparedness

TRAINER: Laura Paden, ED
NAME TITLE

SIGNATURE EMPLOYEE	SIGNATURE EMPLOYEE	SIGNATURE EMPLOYEE
		
		


Executive Director (or designee)

12-9-24
Date